

Registration Form



Section(s) of the school for which you are applying		Year group of entry:	Term of proposed entry:	Year of proposed entry:
<input type="checkbox"/> King's Ely Acremont (Ages 4-7)		Reception-Year 2: _____	<input type="checkbox"/> Michaelmas <input type="checkbox"/> Lent <input type="checkbox"/> Summer	202 _____
<input type="checkbox"/> King's Ely Prep (Ages 7-13)	<input type="checkbox"/> Day	Years 3-8: _____		
	<input type="checkbox"/> Boarding	Years 9-13: _____		
<input type="checkbox"/> King's Ely Senior (Ages 13-18)	<input type="checkbox"/> Flexi-boarding: (number of nights) _____	Year 11: _____		
<input type="checkbox"/> King's Ely International (Ages 15-16)	<input type="checkbox"/> Day <input type="checkbox"/> Boarding			

Are you applying for a place in either: Ely Cathedral Girls' Choir Ely Cathedral Boys' Choir

Child's details

First name: _____ Middle name(s): _____

Surname: _____

Preferred name: _____

Boy/Girl: _____ Date of Birth: D / M / Y

Nationality: _____ Country of residence: _____

Please note, if the child is not a UK citizen, please attach a copy of their passport data page with this form.

Please tick the box if English is not the child's first language:

Child's first language (if not English): _____

Other languages spoken at home: _____

If your child is a national resident of a country outside the UK or if you have provided a home address for correspondence outside the UK, please note that the school is required to take steps to ascertain that your child has permission to be in the UK.

Please confirm whether your child will require sponsorship from the school in order to obtain a visa to study in the UK at King's Ely: **Please note that we do not offer sponsorship for parents to remain in the UK.**

Yes No

Does your child have dual nationality? Yes No

If yes, please give details of the countries for which they hold a passport

Please provide any additional information about your child or family circumstances about which you feel King's Ely should be made aware:

Present School (if any):

Name of school:

Date of joining:

Head:

Address of school:

Email:

Phone:

Previous schools attended (if any):

Please tick if applicable: HM Forces Clergy FCO

Parental details:

	First parent	Second parent
Title: Mr/s, Ms, Other		
Name(s)		
Relationship to child		
Address		
Tel. no (day)		
Tel. no (home)		
Tel. no (mobile)		
Email address		
Occupation		
Company name		

Marital status:

Parental details if living at a different address:

Parent (or person who has legal responsibility for child)	
Title: Mr/s, Ms, Other	
Name(s)	
Relationship to child	
Address	
Tel. no (day)	
Tel. no (home)	
Tel. no (mobile)	
Email address	
Occupation	
Company name	

Who has legal responsibility for the child? please state:

If a third party will be responsible for paying the fees, please give details below:

Title: Mr/s, Ms, Other	
Name(s)	
Relationship to child	
Address	
Tel. no (day)	
Tel. no (home)	
Tel. no (mobile)	
Email address	
Occupation	
Company name	

Please give details of the following:

- Any family or current connection with King's Ely? If so, please give details:

- Please state the names and ages of your child's Siblings/Brothers and Sisters

Name: M F DoB

Name: M F DoB

Name: M F DoB

- Have you registered / do you intend to register your child at another school? If so, please give details:

- Please state how you first heard about King's Ely:

Local reputation Present school Friends Advertisement Internet search Old Elean Agent

Other:

- Any court orders in force relating to the child. Please provide any relevant documentation.

Yes No

- Any family circumstances (such as parents' divorce or separation) that the school should be aware of:

Yes No

- Any physical restrictions which may prevent the child's full participation in sport or other activities:

Yes No

- Please list any medical or dietary conditions relating to your child's health which should be drawn to the attention of the school prior to any Taster days/Assessments:

Special Educational Needs:

- Does your child have any suspected or diagnosed Special Educational Needs (SEN). If yes, please state:

Yes No

- Is your child on the Special Educational Needs (SEN) register at their current school? If yes, what support do they receive?

Yes No

- Has your child ever had an assessment with an external assessor? If yes, please state and attach report to application:

Yes No

- Do you have any concerns relating to your child's learning e.g. difficulty concentrating, speed of processing?

If yes, please state:

Yes No

- Do you think your child will need learning support upon entry at King's school? If yes, please state:

Yes No

Please provide any relevant supporting documentation such as: Educational Psychologist's report, diagnostic report, Education Health Care Plan

Please provide any additional information about your child or family circumstances about which you feel King's Ely should be made aware:

Policy Information

As detailed in the school's Disability Policy, King's Ely is fully committed to making any reasonable adjustments, including the provision of additional support and aids that will allow a disabled pupil entry to the school and to access its curriculum. We would request that, if your child has need of any adjustments in relation to the entrance procedure or visiting the school, these requirements are put in writing to the Admissions Office who will schedule a meeting with the prospective disabled pupil and their parents to discuss the request for special arrangements.

Registration Fee Payment. Please tick as appropriate:

The non-refundable registration fee is £120 including VAT for UK students:

The non-refundable registration fee is £180 including VAT for non-UK students:

Method of Payment (please select one):

- I will make an electronic UK bank transfer (details below):
- I am paying from a non UK Bank Account (pay via Flywire):

If you wish to make a UK bank transfer, the details are as follows (the payment reference is crucial):

Barclays	Account in name of:	The King's School Ely
Ely Branch	Account No:	00086576
28 High Street,	Sort Code:	20 - 65 - 68
Ely, Cambridgeshire	Payment Reference:	"Initial and Surname of Child" followed by "Reg Fee"

Please note that you will never be asked to make a payment to any other bank account other than the one listed above. If you receive such an instruction, please contact a member of our Finance Team on fees@kingsely.org

If paying from overseas/a non-UK bank account, please use Flywire to make the transaction. Please go to www.flywire.com/pay/kingsely, register and make the appropriate value payment using one of the payment options presented to you (dependent on the currency you are using).

Signature(s): 1)

2) (Optional)

Date:

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admissions requirements of the School at the time offers are made.

By signing this form I/We declare that all the information I/we have provided is completed to the best of our knowledge. I/We confirm that we have read and understood The King's School Ely Terms and Conditions on the school's website and we request that our child be registered as a prospective student. By submitting this Registration form I/We understand, accept and agree the terms as set out in the Declaration on the following page. I/we acknowledge that if information has been withheld, it may be necessary for the School to withdraw our child's offer or place.

Declaration:

We request that the named child be registered as a prospective pupil of the School and we will pay the non-refundable registration fee.

By submitting this Application fee we understand, accept and agree that:

1. Registration of our child as a prospective pupil does not secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School
2. If our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services [1], which will bind us (as the holders of parental responsibility for him/her [2]) in the event (and from the moment) that we accept the place;
3. In order to comply with your responsibilities as a registered student visa sponsor, we consent to notifying and/or supplying information relating to us and/or our child's right to enter, reside and /or study in the United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home office, and to do so whether we sponsor child or not. If our child is offered a place at the School, such an offer will be subject to us confirming that our child has the right to enter, live and study in the United Kingdom;
4. If applicable, the School may request from our child's present school or educational institution (a) information and a reference in respect of our child; and (b) information about any outstanding fees and/or supplemental charges;
5. The School may process any personal data about us (or either of us) and my/our child, including sensitive personal data about our child (such as medical details), for the purposes of: (i) administering its list of prospective pupils; (ii) its registration, selection and/or admission procedures, including as set out above; and (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

Notes: A copy of the current terms and conditions (at some school's also referred to the 'parent contract') is available for your information upon request at any time or from the school's website, but please note that the version of the parent contract supplied may be subject to change from time to time. The latest version will always be available on the school's website and major changes to the document will be notified to parents. Please see the King's Ely Privacy Statement for retention and use of information, which can be found on our website.

Parental responsibility is defined in the Children Act 1989 as 'all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property'. It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

Please scan and return this form via email to admissions@kingsely.org If returning this form via post, please address the envelope to: Admissions, King's Ely, The Old Palace, Palace Green, Ely, Cambridgeshire CB7 4EW